

APPLICATION FOR AVAILING ANYWHERE RESIDENTIAL ACCOMODATION FACILITY

To,

The General Manager,
Personnel Administration Divn.,
HO Mangalore

Through The Branch Head /Divisional Head.

Name	
E NO /Designation	
Branch/Office where working (Branch/office from which transferred)	
Branch /Office where posted (Branch/Office to which transferred)	
Reasons for seeking Anywhere residential accomodation	1. Children education 2. Aged Parents 3. Spouse Employed 4. Any other reason.....
Nature of facility presently availed	a. leased b. Bank owned c. Rental Basis d. Own accomodation
Place and address where the proposed quarters is intended to be fixed	
Nature of facility now sought	a. leased b.rental basis
Any other information	

I hereby declare that I do not own residential accommodation either in my name or in the name of my spouse /dependent children at the place of where I intend to fix leased accommodation under the facility. I also declare that the information furnished herein is true and correct. I have read the terms and conditions contained in HO Circular No.415/2008 dt 19.05.2008 under which this facility would be extended to me by the Competent Authority. I am also aware that misuse /abuse of this facility would be viewed seriously and liable disciplinary action

Place:

Date

Signature of the Officer

Copy to:

- 1.Original to be forwarded by the Branch Head /Divisional Head to the Competent Authority
- 2.A copy to be forwarded to ZO
- 3.A copy to be retained by the Officer

